



Hello OACA members!

Thank you to everyone who attended the spring 2019 conference at Agate Beach. We had a great turnout for this conference and we welcomed almost a dozen new OACA members!

First and foremost, I would like to give a huge shout out to my fellow board members. To each and every one of you, this organization owes you a debt of gratitude for all of the hard work that you have done and continue to do. Allison Sederlin, Carla Bantz, Pam Ganey, Mary Quinn, Kim Carrier, Candy Ashby, Jamie Rhodes, Cheri Coble, Deborah Ingledew and Sue Carlile Hopper; you make me so proud. You make OACA proud. I would also like to introduce Katie Leigh, who upon hearing at conference that there was a vacant Director position, submitted her Intent-to-Run that same week and is now our newest board member! Talk about stepping up to the call of duty! Thank you Katie and welcome to the board.

The board is actively working on all the details for the 2019 Fall conference at The Hilton Garden Inn in Springfield from October 13-15, 2019. Vendors will be there so make sure and write down the date so you don't forget. You will not want to miss out!

A little recap and some additional information for future conferences:

04/12-04/14/20: Agate Beach (our last conference on contract with Agate)

04/25-04/27/21: Hallmark Inn Newport

04/24-04/26/22: Hallmark Inn Newport

04/23-04/25/23: Hallmark Inn Newport

Pam Ganey and Cheri Coble will be on the road next month doing a few site visits to secure the Fall 2020 (and possibly Fall 2021) locations. As noted above, beginning spring 2021, we are holding three consecutive spring conferences at Hallmark Inn in Newport. We typically contract our spring conferences for several years at a time in an effort to minimize future costs and maximize a positive member experience. This model has served OACA well in the past and, hopefully, will continue to do so.

We had the highest member response to the 2019 Spring Conference evaluation on Survey Monkey than we have had in years. There was a lot of feedback given...some good and some not so good. We went line through line, comment through comment and we definitely take all suggestions to heart. Bottom line, this is YOUR organization and we need to hear from you so we can implement necessary changes and grow accordingly.

I hope you all have a fantastic summer. See you in October! *Shawn*

2019 POST-SPRING

THE
ECHO
OREGON ASSOCIATION FOR COURT ADMINISTRATION

ABOUT OACA

Oregon Association for Court Administration is a professional organization committed to excellence. The association was established in 1977 and is Oregon's only organization for court professionals and those interested in the Courts of Oregon. Our membership includes Justice, Municipal, Tribal and State Court Staff, students, vendors, active and retired judges, and others who share an interest in Oregon Courts.

OACA MISSION

The goal of the OACA Board is to provide beneficial and reasonably priced learning experiences. This is done through conferences held biannually, one in the spring and one in the fall. Each conference provides formal training and allows attendees the opportunity to network with people from similar court environments. The Board works very hard to develop the educational agenda for each conference.

www.oaca.org

CONFERENCE UPDATE

I hope you all enjoyed getting away from the office and spending time at the beach. It was nice to see everyone and share information. I was pleased to see that all the renovations were completed at Agate Beach Best Western and parking was plentiful. The banquet was fun, the food was great and the band got everyone up dancing.

I had many people ask me to find a conference venue close to freeways and centrally located for all, near Eugene. The fall conference will be October 13-15, 2019 at the Hilton Garden Inn Eugene/Springfield. This will be our first time at this hotel but I've heard wonderful compliments about the staff, rooms and food. I was fortunate to spend the night and have dinner there a few months ago and really enjoyed myself.

There are a lot of shops and restaurants nearby if you want to venture out on Monday night. Our banquet will be on Sunday night, featuring a plated dinner of New York steak, garlic mashers and seasonal vegetables. We will have a substitute for those that want a lighter fare or vegetarian meal. As always, we're open to suggestions for menus and venues!

The fall conference will be my last in this position. I want to thank everyone for their support and I will miss my position on the board. Cheri Coble, from Eugene Municipal Court, will be taking my place. She has been following in my foot steps for the past 2 conferences and I promised her I would be available for questions and support. She will do a wonderful job in this position! Just a reminder to anyone who hasn't served on the board - now is the time to sign up. There are many benefits by being on the board and it's a lot of fun.

See you in the Fall!

Pamela Ganey-Welburn, Conference Vice President

SAVE THE DATE!

OREGON ASSOCIATION FOR COURT ADMINISTRATION FALL CONFERENCE

OCTOBER 13 - 15, 2019

HILTON GARDEN INN SPRINGFIELD OREGON

MEMBERSHIP

What a fun and fantastic conference at Agate Beach!!! As always, the line-up of fabulous speakers and educational opportunities did not disappoint.

Need to complete your membership application? In the past OACA has given members the choice to submit a paper application by mail or to complete the process online. Please don't forget, the application can now only be filled out online and must be completed each calendar year. OACA feels this method is more secure, convenient and environmentally conscience. Please contact me, your Membership Vice President, if you are not able to submit your application online and you need assistance.

Don't forget! The 2019 fall conference in Springfield will be here before you, or any new members you recruit, know it. OACA always welcomes new members and encourages others to recruit their colleagues and acquaintances. Each active member that refers three new members in a calendar year will earn a free annual membership or earn a free conference registration for five new referrals in a calendar year! That's a huge incentive so be sure the new member provides your name on their application.

If you have any questions regarding your OACA membership, please contact me at (503) 786-7520 or email me at nelsonm@milwaukieoregon.gov.

Mary Quinn, Membership VP—Milwaukie Municipal Court

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EDUCATION

Hello Everyone!

I hope you all enjoyed the Spring conference and were able to take some valuable information back to your courts to use in your everyday life.

On Sunday morning, we started off a little different than in the past - we had a 'Welcome to the Conference' hosted by the Board. We introduced ourselves and made announcements, along with answering any questions about OACA. There were coffee and pastries served, and this was a great way to kick off the conference and be able to meet new members and reconnect with old friends.

Also on Sunday, we had our RAP sessions, an active shooter training and a legislative and e-conviction update. On Monday we had a full day with the new interlock device program, a speaker from the State regarding records management and retention of your court documents. Then after lunch, we enjoyed a class about courts of record and appeal processes, then we ended the day with collections and the laws surrounding it.

On Tuesday, we had DMV attend to speak to the group and ended the conference with a wrap up and joint RAP session.

If you have any suggestions for speakers or topics in the future, please don't hesitate to contact me at bantzcz@milwaukieoregon.gov. I hope to see you all at the Fall Conference in Springfield.

Carla Bantz, Education VP—Milwaukie Municipal

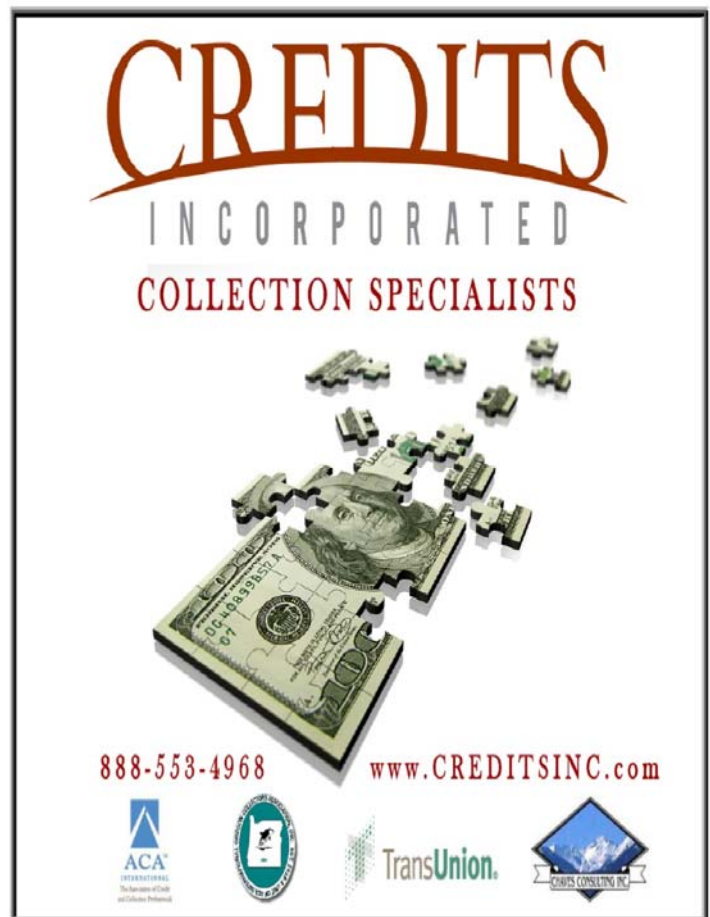
CERTIFICATION

For members that have their paperwork ready for any of the 3 levels of OACA certification, please forward to me for review and approval. To assist you, the tracking spreadsheet and application is located on the OACA website.

Not familiar with OACA's certification program? There is a handout on our website under Education, which explains the certification program requirements and how to submit your certification paperwork. The spreadsheet will assist you with tracking classes and training sessions in the appropriate categories, along with date, type of credit (ex: OACA, NACM, etc.), coursework description and the credits earned. The spreadsheet will calculate for you. It is your responsibility to complete the spreadsheet when submitting your application and paperwork for certification.

If you have any non-OACA credits, such as computer software training or community college classes that would pertain to one of the categories, fill out the outside training credit request. This information, along with proof of training, will need to be submitted at the time of certification. If you have any questions, feel free to email me (bantzcz@milwaukieoregon.gov) or come speak with me at the conference.

Carla Bantz, Education VP—Milwaukie Municipal



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SESSION REVIEWS

Session Title: Active Shooter Training, by Kevin Macho

This is a difficult topic for me because I'm a court administrator and it's difficult to think that in my position I will be dealing with this issue...the fact is that no one is safe. That was made very clear in this training. What I took from the training and what I like to share with you is that we all need to have a plan specifically for Active Shooter.

Act fast, don't second doubt yourself. If you hear a sound that you think it's a firearm ACT IMMEDIATELY!

Run to a safe place far away from the shooter if this option is available; notify law enforcement of the unfolding event. Give as much description as possible such as: location, what he is wearing, and how many shooters. Remember: HESITATION = Death! If you can't escape, HIDE, but never under a desk or table. Find the most secure spot you can quickly! Break windows; destroy things to make sure you get to safety as soon as you know it's safe to do so. Fighting may be your only and final option. Remember, remain calm and turn your fear into anger. You must be meaner, quicker and more violent than the attacker.

Use any items you can find to throw such as: Fire extinguisher, bottles, heavy ornaments, etc. Do not give the attacker the chance to get back in the fight or a clear aim. If you must run, it was made very clear that it's difficult to shoot a moving object. Therefore, if you know the shooter is shooting in your direction...run in a perpendicular way, meaning zig-zag. He'll be less likely to have the perfect aim.

When law enforcement arrives and it's safe to come out of hiding, raise your hands where they can see them at all times. Do not make any sudden movements or try to look in your purse. Leave everything behind; you can always recover these items later. The key is to practice, practice and practice.

By: Carmen Mejia



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Alice Ray-Graham, Chief Marketing Officer



SESSION REVIEWS

Session Title: Legislative Update & E-Conviction, by Judge Myers and Judge Brisbin

We always appreciate Judge Carl Myers presentations on legislative updates. He went through many of the bills that he is tracking and explained the relevance to courts and the potential outcome or consequence if passed. He provided a spreadsheet of bills that he is tracking, with a brief description of each bill as well as where they are in process. He has been a staple in our organization and we have relied on his legislative expertise for years. One in particular can change the way courts perform business moving forward, HB 2471. The House fully supported this bill, the League of Oregon Cities and Association of Oregon Counties sent it to the Ways and Means Committee to examine the fiscal impact it will have.

Judge Karen Brisbin spoke regarding e-convictions. Processing abstracts electronically ensures accuracy, saves time and postage, the conviction is posted to the driving record quickly. Our court processes e-convictions and it's easy and efficient. She spoke about how to get started: program your court software if it's not already a feature, set up a MOVEit account with DMV then test until it's running smoothly and accurately. In addition to abstracts, future technology will allow transmittal of suspension/reinstatement notices, vacate conviction and suspension and amend conviction actions. There was printed information that outlines the file requirements and how to set up required fields. I highly encourage moving in this direction if you haven't already.

By: Donna Poirier



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SESSION REVIEWS

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Session Title: Records Management, by Stephanie Clark

The presentation on records management was very informative. The speaker went over various points on record management. Getting to know what type of records, what's the life cycle of your records, Oregon Public Record Law, retention schedules and filing systems. The speaker was upbeat and easy to follow. We went over the basics of what good electronic records should look like. Also, how important it is to be organized. Only keep what's necessary so things don't build up.

The speaker went over how important it is to keep personal accounts and business accounts separate. Social media can be used as public records. There are agencies available to help companies really customize their electronic records. By being organized you become more efficient which is really the main goal. I felt everyone should have left the session with some kind of helpful tip to apply at their own office.

By: Katie Leigh

Session Title: Court of Records & Appeals, by Sue Carlile-Hopper

Our guest speaker was Sue Carlie Hopper. A Court of Record is a trial court or appellate court in which a record of the proceedings is captured and preserved, for the possibility of appeal until the appeals time is exhausted. She discussed courts using Electronic Court Reporting. This uses digital recording equipment, which included a number of strategically placed microphones and video recorders. She discussed all the log notes that need to be included. She mentioned many pro's to using this: such as civilizing behavior which monitors and encourages better behavior, increase efficiency in which the court recorder hearing can reduce errors, improve accountability, and prevent procedural abuse/corruption because everything is recorded. Having this accuracy in a court report can play a big part if this is requested for an appeal process.

The appeal process is being served with copy of notice of appeal and includes a "Designation of Record" which the party identifies all or part of the trial court record that the party wants to be part of the record on appeal; which includes the oral proceedings to be transcribed. The transcriber then reviews the record part of the appeal, then the electronic court part of the trial. If there was a request for designation of record, then the transcriber assigns responsibility to prepare a transcript. Next would be to notify the court and the parties. She discussed the process of how much information is needed for the appeal process. It was also stated that if the fee's are not paid to the appeals court, they can be thrown out. All recording needs to be certified.

By: Laura Balagot

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Session Title: New Ignition Interlock Device Program, by Trooper Scott Rector & Fraser Wick

The IID pilot program was first started in 1987. In 2011 a law passed requiring all diversion offenders to have the devices installed. In 2015, cameras were required as part of the device.

It was interesting to hear the great lengths people will go to try to drive after drinking with the IID's installed. They will get others to blow into the device for them, try to obstruct the camera, and there are also bribes and corruption.

From the beginning of the program to 2016, they referred to this time as the "Wild West" because of such low compliance rates, no standard of service, inconsistent reporting and limited resources.

The program will be transferred to OSP July 1, 2019. In 2017 a house bill was passed to address the issues. They will hire 3 troopers devoted to the program. Prior to January, there were only 90 IID service centers. Now there are 153.

And one thing that I remember: Don't eat a piece of bread and then blow into the device!

By: Kimberly Steele

Session Title: Collection, by Alice Ray-Graham

As Chief Marketing Officer for Valley Credit Service, Alice Ray-Graham has been involved in the court administration world for over 20 years. Her presentation focused primarily on the processes used to collect debt, along with frequently asked questions regarding bankruptcies and the statute of limitations on suspensions. The topic of collection agency trends and troubles is extremely relevant to the court system. With potential updates to the house bill limiting the court's ability to suspend licenses in order to collect, it is important that court personnel be knowledgeable in the collection process and the impact that collection agencies have on the court's ability to collect unpaid fines.

Alice began her presentation by briefly explaining Valley Credit Service's collection procedures, outlining the steps that the company takes from the time it receives the information from the court to the process of taking legal action in an attempt to collect the fines. She also mentioned how heavily regulated collection agencies are, and how there is now a way for defendants to make complaints against agencies using the CFTB portal. This also allows agencies to respond the complaints directly and in a timely manner.

Alice mentioned that she had sent a poll to the courts that she represents in an attempt to figure out what topics would be most relevant to discuss. The two most popular topics were bankruptcies and the statute of limitations on suspensions. Several handouts were provided to the group to provide further explanation of the two main types of bankruptcy dealt with by the court. The first was a letter from 1997, explaining the main differences between Chapter 7 and Chapter 13 bankruptcies. Alice pointed out that although the letter was seemingly outdated, it still contains relevant and valid explanations of bankruptcy law and the types of debts that need or need not be discharged during bankruptcy. The other handout was a comparison chart between Chapter 7 and Chapter 13 bankruptcies.

The topic of statute of limitations was briefly covered. Alice stated the opinion given by Valley Credit's attorney on the subject. In summary, there is not much information provided in the statutes regarding how long we are able to attempt to collect unpaid fines.

While the presentation as a whole was very focused on Valley Credit Service's procedures specifically, it did spark a debate among all collection agencies in attendance regarding the interpretation of the law and what each agency is actually allowed to do. This served as a reminder that the topic of debt collection is very relevant to court administration, and with the threat of future changes in the legislature, it is more important than ever for courts to be well-informed on the debt collection process as a whole.

By: Lindsey Shelton

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